

# Burcham Driving School, LLC.

Classroom and Office Location and Mailing Address: 5025 W Saginaw St, Ste 9B • Lansing • MI • 48919

(517) 649-0083 • DBA Burcham Driving School

State Certification # P000738 • Office Hours: By Appointment and Monday 11am to 2pm

## TEEN SEGMENT 2 CONTRACT

Student: (last) \_\_\_\_\_ (first) \_\_\_\_\_ (middle) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B.: \_\_\_\_\_

Parent/Legal Guardian's Name: \_\_\_\_\_ Parent/Legal Guardian's Phone #: \_\_\_\_\_

Parent/Legal Guardian's Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Dates of Class: \_\_\_\_\_ Time: \_\_\_\_\_

### TEEN SEGMENT 2 PROVISIONS

1. Burcham Driving School, LLC. will provide a minimum of 6 hours of classroom instruction with a certified Michigan Driver Education Instructor. Classroom instruction shall not exceed 2 hours per day.
2. A driving log must be presented to verify that the student has completed a minimum of 30 hours of driving (including 2 hours at night) with a licensed parent/guardian or a designated licensed adult driver 21 or older. A log was presented to the Segment 2 instructor on or before the first classroom session.  
Parent or Student initials \_\_\_\_\_ Seg. 2 Instructor initials \_\_\_\_\_
3. The Student must have held a Level 1 License for not less than 3 continuous months.  
Parent or Student initials \_\_\_\_\_ Seg. 2 Instructor initials \_\_\_\_\_

### TEEN SEGMENT 2 TERMS

1. The Parent or Legal Guardian agrees to pay the total amount of \$50 on or before the first day of class in the form of; cash, check or credit card.\*
2. The Student may miss class only for an illness or emergency with documented proof presented to the instructor. The student is required to make up the same class session missed (e.g., The student missed day 2 and must attend day 2 of the next available segment 2 course.).
3. A fee of \$50.00 will be charged for each lost or damaged textbook or workbook.
4. A fee of \$20.00 will be charged for each request for a replacement of a Segment Two Completion Certificate.

### REQUIREMENTS TO PASS THE COURSE

1. The Student must complete a state mandated test and receive an overall grade of at least 70%.
2. The Student will be allowed up to three attempts to pass the State Exam, which requires a score of at least 70%.

### REFUND POLICY

1. After the beginning of the first class session, NO REFUND shall be given.

Level 1 License number: \_\_\_\_\_

**A student will not be allowed to start a segment 2 class without a Level 1 License.**

NOTICE - This provider is required to be certified by the Secretary of State. If you have any complaint that cannot be settled with the provider, please complete the DES-P11 Statement of Complaint form found on the Department of State website; [Michigan.gov/DriverEd](http://Michigan.gov/DriverEd). Completion of driver education instruction does not guarantee qualification for a driver license.

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### ACCOMMODATIONS/MEDICAL CONDITIONS

1. Does the Student require any special accommodations to participate in the classroom phase (e.g, test being read, interpreter, etc.)? Yes  No  If Yes, please explain: \_\_\_\_\_

Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Parent/Legal Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Burcham Driving School, LLC Official: \_\_\_\_\_

WE, UNDERSTAND THE CONTRACT LISTED ABOVE AND AGREE TO ALL OF THE TERMS

Parent/Legal Guardian Printed Name \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Segment 2 Payment \$50 Amount Paid: \_\_\_\_\_ Balance Due: \_\_\_\_\_

Cash \_\_\_ Check \_\_\_ Money Order \_\_\_ Online Payment \_\_\_ Program Number \_\_\_\_\_

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